

Position Announcement: Research Scientist

Location: UA Main Campus in Tucson, AZ. May be required to travel to remote locations to perform research.

Close Date: Open until filled

Full time/Part time: Full time, 40 hours per week

Salary: \$60,000 - \$70,000

To apply: <https://arizona.csod.com/ux/ats/careersite/4/home/requisition/10566?c=arizona>

Position Summary

The Confluentcenter for Creative Inquiry (CCI) at the University of Arizona is seeking applicants for a full-time Research Scientist. We are looking for a committed individual who will take lead on projects as requested and see them through to timely conclusion. The Research Scientist will be expected to help design and implement research projects in the humanities and social sciences. This position will require to use personal initiative and independent judgment to plan work and interpret results. A thorough understanding of theoretical concepts is required as tasks will draw upon this type of knowledge and experience. Advanced technical and problem-solving skills will be utilized. The Research Scientists will also be expected to collect and analyze data, assist with writing papers and reports, may lead and/or coordinate the work of other staff, and demonstrate understanding of the principles of research design and methodology. The position will require to take the lead on research grant-making opportunities and analyze them to identify funding sources for specific programs and projects. The Research Scientist will report to the Director of the Confluentcenter for Creative Inquiry and works closely with the team to carry out the center's mission of promoting innovative, interdisciplinary research and community engagement.

We are looking for someone who can contribute to a team environment, who enjoys working with diverse people, who is willing to learn new tools and techniques and who is able to maintain professionalism while under pressure. To successfully fulfill the job duties and responsibilities, the person who fills this position must be able to communicate, interact and network with individuals from diverse internal and external audiences: faculty, staff, and students; deans, directors and development officers; and other UA Partners who support the Confluentcenter.

They should be familiar with the university, have knowledge of and/or expertise in the arts, social sciences, and humanities, and have an understanding of interdisciplinary and collaborative scholarship in order to build awareness and support for the Confluentcenter.

The Confluentcenter for Creative Inquiry strives to become recognized regionally, nationally, and internationally as an intellectual hub for creative, inter-disciplinary research where the arts, humanities, and social sciences intersect all disciplines. The center also strives to advance diversity through supporting students, staff, faculty, and scholars who bring underrepresented perspectives to scholarship, both in the themes they explore in their work and in their own identities.

Visit the [Confluentcenter for Creative Inquiry](#) to learn more about us.

Duties & Responsibilities

- Apply an understanding of the principles of research design and methodology (e.g., design of questionnaires, surveys, interviews) to new and existing research projects.
- Apply experience in carrying out past research projects, gathering data, analyzing findings, and presenting findings to academic and public audiences.
- Assist in judging the validity of data obtained and recommending any modifications needed.
- Maintain detailed records of studies conducted, organizes and prepares data in a way that is accessible to CCI staff and partners.
- Write summaries of projects and assist with reports.
- Assist in the development of new research concepts for grant proposals, gathering and synthesizing information to gauge the fit of idea and potential funder/program.
- Assist in compiling, writing, and editing CCI grant applications exhibiting strong expository writing skills and a high-level command of grammar and spelling.
- Develop individual grant proposals in accordance with each grant-making organization's preferences and guidelines.
- Work with relevant units to route grant proposals internally prior to submission.
- Keep in contact with grant-making organizations during their review of a submitted grant application in order to be able to supply additional supporting material.
- Foster and maintains relations within the university related to the research process.
- Occasionally coordinate the work of other team members.
- This position may require working some evenings and weekend events.
- Additional duties may be assigned

Knowledge, Skills, & Abilities

- Excellent planning and organization skills.
- Strong intercultural communication and interpersonal skills.
- Excellent writing, editing skills and grammar skills.

- Familiar with proposal writing and development.
- Ability to work as a team player.
- Knowledge, skills, and ability to work with diverse audiences.
- Knowledge of Microsoft Office programs, audiovisual equipment, presentation software, and email.
- Knowledge and experience with applications for analyzing qualitative data.
- Knowledge of issues pertaining to area of assignment.
- Excellent time management skills with the ability to multitask.
- Ability to work under pressure to meet deadlines.
- Knowledge of supervisory practices and principles.
- Skill in organizing work of self and others.
- Knowledge of the principles and techniques of the in various disciplines related to the Humanities, Social Sciences, and/or Arts.
- Knowledge of modern research methods, data collection and analysis.
- Knowledge of research grant proposal development.
- Skill in analyzing and evaluating data.
- Skill in writing publications and reports.
- Ability to communicate effectively.

Minimum Qualifications

- Bachelor's degree or equivalent advanced learning attained through professional level experience required.
- Minimum of 5 years of relevant work experience is required.
- This position may require working some evenings and weekend events.

Preferred Qualifications

- PhD/professional degree (or ABD) in Humanities or Social and Behavioral Sciences preferred, with 1-3 years related experience preferred.
- The Confluentcenter for Creative Inquiry is committed to the university's Hispanic Serving Institution mission and it continues to expand its engagement and connection efforts to our local and regional communities. The position will involve communications and events coordination with Spanish speaking populations in Arizona, Sonora, Mexico, and other regions. For this reason, a bilingual individual with proficiency in the Spanish language is preferred.

Diversity Statement

At the University of Arizona, we value our inclusive climate because we know that diversity in experiences and perspectives is vital to advancing innovation, critical thinking, solving complex problems, and creating an inclusive academic community. As a Hispanic-serving institution, we translate these values into action by seeking individuals who have experience and expertise

working with diverse students, colleagues, and constituencies. Because we seek a workforce with a wide range of perspectives and experiences, we provide equal employment opportunities to applicants and employees without regard to race, color, religion, sex, national origin, age, disability, veteran status, sexual orientation, gender identity, or genetic information. As an Employer of National Service, we also welcome alumni of AmeriCorps, Peace Corps, and other national service programs and others who will help us advance our Inclusive Excellence initiative aimed at creating a university that values student, staff and faculty engagement in addressing issues of diversity and inclusiveness.

To Apply

Please submit a curriculum vitae (CV)/Resume, a letter of interest (should clearly indicate how your skills and professional employment experience meet the Minimum and the Preferred qualifications (if applicable)), and a writing sample of past grant writing and/or research work around humanities and social sciences [here](#).

Application: The online application should be completed in its entirety. Blank or missed information may be considered an incomplete submission.

Questions? Please contact Yadira Caballero at yadirac@arizona.edu or call (520) 621-5137.