

Call for Proposals

Confluentcenter Graduate Fellowships

Description

Confluentcenter Graduate Fellowships support individual graduate students from the Colleges of Fine Arts, Humanities and Social Behavioral Sciences with creative/interdisciplinary research projects.

Graduate Fellowships are one-time awards for individual applicants. Applicants should propose activities that can be completed within one academic year. Fellowships are awarded as two separate deposits into student bursar accounts: \$2,500 in August, and \$2,500 in December. Projects must be finished by July 2018.

Before preparing a proposal, applicants should familiarize themselves with the mission, vision and public engagement programs the Confluentcenter supports.

Award Amount

\$5,000 (to single applicants)

Proposal Due Date

By February 17, 2017 (before 5 p.m.)

Award Announcement Date

By April 1, 2017

Project Implementation Date

The 2017-2018 Academic Year

Eligibility

Both domestic and international students are eligible to apply for Confluentcenter fellowships. Applicants must agree to participate in on-campus fellowship activities, must be on campus at least one of two semesters, and be willing to schedule field research accordingly. Graduate students who have previously applied for Graduate Fellowships (but have never been funded) are eligible to apply again. Applicants must be enrolled in one of the following programs:

- A graduate program (PhD or MFA) in the College of Fine Arts (CFA), the College of Humanities (COH) or the College of Social and Behavioral Sciences (SBS).
- A relevant Graduate Interdisciplinary Program (GIDP) firmly connected to one of the three colleges identified above, such as Second Language Acquisition and Teaching (SLAT).

Submit an Application

Using the “Application Form” button located on the Graduate Fellowships webpage, download a cover sheet for your application. Please add all of the requested information, outlined in the components section below. Save all of this information as a single PDF file, using the following naming convention: **“Last Name_First Name_GF_2017.”**

Use the “Apply” button located on the Graduate Fellowship webpage to upload a complete application as a single PDF file. Please note that you cannot create an account, and come back to upload a file later. You must provide all of the required information at one time. The review committee will not consider applications that are incomplete or that arrive after the deadline. Application details are below.

Application Components

A complete application should include the following materials in order.

1. Cover Sheet (download “Application Form” from the website): This will be page one of an application.
2. Project Summary (250 words max): This concise overview (abstract) of the proposed project should be understandable to a lay audience and appropriate for posting on the Confluentcenter website.
3. Project Narrative (1,000 words max, double-spaced, 12-point font): In language accessible to non-specialist readers, describe the specific creative/interdisciplinary activity for which funding is being sought including the following:
 - Provide a general project overview and timetable for completion within one academic year.
 - Explain how the proposed project will challenge or transcend existing disciplinary frameworks and boundaries.
 - Describe how funding will help participants accomplish long-term goals if the proposed work represents measureable outcomes for a phase of a larger project.
 - Provide an explanation of applicant’s qualifications to complete the proposed project and how activities will advance the applicant’s broader research agenda, intellectual development or scholarly/artistic career.
 - Describe the creative or research outcomes as a result of funding (e.g. exhibition, presentation at a conference, event or website).
4. Curriculum Vitae (two pages max): CVs should note any scholarly or creative achievements pertinent to the project.
5. Budget: An outline/list of project expenses must be included. Awards will not exceed \$5,000. Matching funds are not required for this grant. However, if the costs of a project exceed \$5,000, the budget should identify where the additional funding will come from.

Acceptable use of funding: Confluentcenter funds can only be used for project-related expenses. While applicants can request funding for research-related travel and temporary accommodations, travel should account for no more than 20% of the budget. In the past, graduate fellow have used their awards for the following expenses:

- Designing and testing new technologies, or developing innovative means of employing existing technologies
- Travel to field sites and archives
- Equipment, materials and rentals
- Copying and duplication charges
- Human subjects payments
- Consultants

NOTE: General living expenses are NOT ALLOWED with this funding.

NOTE: Receptions/food/beverages are NOT ALLOWED with this funding.

6. Budget Justification (two pages max): The budget justification should provide an explanation for all project-related expenses, so that reviewers can understand how specific budget requests will support proposed activities.
7. Letter of Support: One letter of support is required from the applicant's major advisor or someone familiar with the applicant's work. This letter should be saved as a pdf file and submitted separately from the other application materials. Please share the instructions below with your reference.

*Please use the naming convention: "**Student Last Name_First Name_GFREF_2017.**"*

Then upload the letter as a single pdf file on the Confluentcenter website by clicking "Submit Reference" on the Graduate Fellowships webpage.

8. Supplemental Materials (optional): The review committee will accept supplemental materials if they are essential for understanding a project, but the project narrative should stand on its own. Supplemental materials should be kept to a minimum, and the committee will not consider them if they are excessive.

Selection Process

A review committee comprised of advisory board members and other faculty from CFA, COH and SBS will evaluate the proposals and make recommendations to the Confluentcenter Director, who will announce the awards. Award notifications will be sent via email by April.

Award Distribution

Graduate fellowships are awarded as two separate deposits into student bursar accounts: \$2,500 in August, and \$2,500 in December, pending satisfactory participation in Confluentcenter workshops and events, which will be outlined for award winners.

Post-Award Commitments

The names of fellowship recipients along with a description of funded projects will be posted on Confluentcenter's website. Recipients are encouraged to attend an award ceremony, and if applicable, present their work at events connected to Confluentcenter programs.

During the funding year, fellows will be requested to attend professional development workshops, special events, and to present their outcomes at one of the Confluentcenter programs like Show & Tell @ Playground, or the Annual Research Showcase.

All projects must be completed by July 2018. A final report must be submitted within 30 days after the project has been completed.

Acknowledgements

Successful fellows should acknowledge the Confluentcenter's support in any publications made possible by Confluentcenter Graduate Fellowships, and **display the Confluentcenter's logo in any project-related publicity**. This includes websites, press releases and printed materials. We request that you share publicity and event information with the Confluentcenter's Communications and Events Coordinator.

Final Reports

Within 30 days of project completion, award recipients are required to submit a final report on the Confluentcenter website using the "Final Report" form on the Graduate Fellows webpage.

This report should summarize the objectives and results of project activities and note any publications, performances or external funding as a result of the project. Recipients who receive external funding for projects initially supported by these fellowships should report their awards to the Director of the Confluentcenter, in order to track the impact of the Graduate Fellowship program.

Confluentcenter staff may contact fellows on an ongoing basis after the fellowship year for periodic updates on outcomes such as tenure-track hires, additional fellowships and post-docs, and additional external funding.

Questions

If you have any questions about the Graduate Fellowship competition, you can contact the Confluentcenter by calling (520) 621-5137.